

## **OUGHTERSIDE AND ALLERBY PARISH COUNCIL**

### **Minutes of the parish council meeting held on Tuesday 14<sup>th</sup> Nov' 2017**

Meeting Opened: The chairman declared the meeting open at 7.02pm.

Present: Cllrs Mrs L Preston-Miller(chair), Mrs P Lukeman, J. Cowan

Allerdale District and Cumbria County Councillors: Cllr J Lister (ABC)

Clerk: Mike Milner

Apologises for absence: Cllr H Graham (CCC) Cllrs P. Milton(chair), Mrs L. Milton, A Morris.

Members of the public: 2

**239.00 Apologises for absence:** as noted above

**240.00 Declaration of interests:** None

#### **241.00 To read and approve the minutes of the last meeting held on Tuesday 18<sup>th</sup> October.**

241.01. The minutes were proposed for acceptance by Cllr L P-M and seconded by Cllr J.C and unanimously accepted by the council. Chairman signed as a true record.

#### **242.00 Public Participation Session. 15 minutes allowed. Clerk advised: -**

242.01 Minute 227.01 W17144996 gully clearance still outstanding.

242.02 Clerk had reported last week two lighting poles, No's 2 and 18 in Oughterside as not working. Both repaired.

242.03 The hard standing which has appeared along Pit Road by River Ellen was to provide a storage facility cut logs from thinning job. Nowhere on the road to store cut timber.

242.04 Report of dog mess outside Oughterside school gates. Clerk to advise dog warden.

242.05 Question was raised about river Ellen bank erosion. Cllr J.C advised that when he and clerk had met the CCC river people about the problem the site was to be regularly inspected to study the damage, the bank has not actually eroded anymore and the road was in no danger.

242.06 Representative of the village hall committee present asked for a donation from the parish council for the Christmas raffle. Cllr L P-M proposed 2 bottles as per last year, 2<sup>nd</sup> by Cllr P L. Clerk to purchase and drop off with individual collecting the prizes.

#### **243.00 Police Matters.**

243.01, No police presence, PCSO Emma Light advised clerk via email nothing to report.

#### **244.00 Applications for Development.**

244.01 WTPO/2017/0021, reduce the height by 10 mtrs, of sycamore tree overlooking Salterwath Close, no objections.

244.02 Development app 2/2017/0434 by Malcolm Meyers for outline permission for a single dormer dwelling on land adjacent Hilltop View, Oughterside. No objections.

**245.00 Matters concerning District and County Councillors**

245.01 Cllr J L (ABC) advised of Allerdale District Matters, but nothing applied of note for Oughterside and Allerby. Chair invited him to remain but he left the meeting at 7.23pm.

**246.00 Approve half yearly audited accounts to 30<sup>th</sup> September 2017, review budget for 2017/18 and consider proposed budget for 2018/19.**

246.01 Clerk circulated the signed bank reconciliation sheet signed off by the auditor and councillors having studied the accounts prior to the meeting, Cllr I L-M proposed acceptance of the accounts and Cllr J C 2<sup>nd</sup>. Approved.

246.02 There was a discussion about the current year's budget which could be underspent by £2900. The figures indicated it would be about £1000 under the precept figure.

246.03 It was agreed after discussion that the council would look to spend monies on community projects including maintenance of the Prospect village hall, clerk to explore requirements for inside and outside refurbishment, create tenders and get them distributed. The precept for 2018/19 would remain at the same level as 2017/18.

246.04 Cllr J C was keen to see the money spent on the hall be not just for maintenance but also development of its use by the community. He would attend the next village hall committee meeting on 28<sup>th</sup> November to explore possible options.

**247.00 Change of banking facility to HSBC from Cumberland Building Society.**

247.01 Clerk confirmed the HSBC bank now opened, he had a cheque book and had opened the online banking facility. He had written a cheque for £21500.00 payable to O&A PC to transfer that money to the new account. HSBC could not use account switch system as current bank being a regional building society was not fully integrated into the banking system

247.02 Clerk produced a letter for signature by Cllrs L P-M and J C, to set in motion the closure of the passbook account which has £755.23 in it. He requested either transfer of the funds to the Cumberland current account or send a cheque payable to O&A PC. Once that passbook account funds resolved, all existing Cumberland would be moved to the HSBC and the Cumberland account closed.

**248.00 Parish clerk's salary review.**

248.01 Clerk advised his current rate was £9.20 an hour. Clerks salary scales had been reviewed in April and he requested that his salary scale now be brought in to line with SCP scale 19 rate of £9.74. Cllr J C proposed that the request was approved and Cllr L P-M 2<sup>nd</sup> it. Increase to apply from current month, not back dated to April.

**249.00 Grant application from St James Church, Hayton, church yard maintenance.**

249.01 Clerk read an email from Rev Tim Herbert outlining what plans the church had for the next few years and developing its building as a community resource. The email content also thanked the parish council for last year's £400 grant towards the church yard maintenance and requested a similar total for the coming year.

249.02 After a short discussion Cllr P L proposed a figure of £500 for the coming year and Cllr J C seconded it and grant was approved.

### **250.00 Progress Report, Clerk.**

250.01 Clerk reported that ACTs had suggested that the title deed for Prospect Village Hall at Land Registry should read, "Oughterside and Allerby Parish Council as custodian trustee of Prospect Social and Educational Centre also as Prospect Village Hall." The change would clarify the ownership of the building and that a small fee would probably be due. Cllr L P-M proposed that the clerk be authorised to spend up to £50 to make the change, seconded by Cllr J C. Clerk to make the changes and report back.

250.02 Discussion about INSIDE December magazine and Kieron Sutton was included in the details agreed on. Deadline for the printer 5<sup>th</sup> December, so all copy to Kieron by 1<sup>st</sup> December.

250.03 Cllr J C will attend the next VHC meeting on 28<sup>th</sup> November to organise involvement with the Emergency Plan and use of the hall as an emergency centre.

### **251.00 Councillors Reports.**

251.01 Cllr J C advised that the state of the public right of way between Well Lane and Pit Lonning was causing concern, edge of path falling into Salterwath Beck. Clerk to photograph and forward pictures to CCC Highways Department.

251.02 Could parish council Lengthsman be involved in clearing out the beck?

### **252.00 Correspondence**

252.01 Annual request from Great North Air Ambulance. Previous years parish council had donated £100 and Cllr L P-M proposed similar donation seconded by Cllr P L. Approved.

252.02 Clerk advised more details on Data Protection from NALC.

### **253.00 Cheque Payments for approval.**

253.01 as the HSBC bank account was open clerk requested a cheque for £21,500.00 be signed for fund transfer from Cumberland Building Society. When that sum was cleared funds he would make online transfers to other approved payments.

Cheque No 000323, O&A PC, account transfer, £21,500.00

IntPay 1 M Milner, Salary, £226.80 Exp £59.70 total £286.50

IntPay 2 HMRC PAYE £25.80

IntPay 3 Great North Air Ambulance £100

IntPay 4 St James Church, Hayton £500

IntPay 5 Simone Morgan, Internal half year audit fee, £30

All approved.

### **254.00 Date and time of next meeting, Tuesday 12<sup>th</sup> December 2017, 7pm at Prospect Village Hall.**

Meeting closed 8.20pm