

**MINUTES OF OUGHTERSIDE AND ALLERBY PARISH COUNCIL MEETING
HELD ON TUESDAY 8TH NOV' 2016 AT 7PM IN PROSPECT VILLAGE HALL**

Present

O&A Parish Councillors

Mrs L Preston-Miller (Vice Chairman chaired meeting in Cllr P Milton's absence)
Mrs P Lukeman
Mr M Gannon
Mr J Cowan.

Parish Clerk

Mr M Milner

Allerdale Borough Councillor

Apology

Cumbria County Councillor

Mr Alan Clark CCC

Apologises

Mr P Milton (Chairman)
Mrs L Milton
Mr J Lister ABC

Members of the Public

4 members of the public present

Meeting Opened:

The chairman declared the meeting open at 7pm.

085.00 Apologises

Duly noted as above

086.00 Declaration of interests

None were declared.

**087.00 To approve and accept the minutes of the last meeting held on
Tuesday 11th October, as a true record.**

087.01. The minutes were proposed for acceptance by Cllr M.G and seconded by Cllr J.C and unanimously accepted by the council. Chairman signed as a true record.

088.00 Public Participation Session. 15 minutes allowed.

088.01 The clerk opened the session by reporting on questions raised from the last meeting. Minute 072.02 Dropped Kerbs for Osbourne Place, still ongoing. The lighting between Skiddaw View and Oughterside school, 072.03 refers. Clerk explained he had found old plans dated 13th Jan 2015 and reported that there had been 8 lights, there were now 5, but who authorised the removal or the selection of the lights to remain was a mystery. Cllr M.G asked about other roads in Oughterside and clerk advised he would investigate. Clerk and Cllr M.G had attended Village Hall Committee 072.04 and he had received a copy of the 2009 constitution which had been circulated to all councillors. At the Opara meeting he had attended the subject of blocked drains had been raised and he had reported the two specific areas and had reference No for the jobs. A possible speeding sign at entrances had been mentioned at the same meeting, but he would deal with that in the Police Matters agenda item. Dog fouling had also been mentioned and the clerk had contacted the Locality Officer at Allerdale who discussed the options available and clerk passed the details on. The possible owner of the dog was to be advised to the clerk and he would then write to the owner.

088.02 The use of the funds available from CCC A.C members fund was discussed but at this meeting no possible use was identified.

089.00 Police Matters.

089.01 The police had supplied a crime report which the clerk read out.

089.02 Clerk then read email correspondence about speeding problem in Prospect along A596. The police are to request a further traffic census and then raise the problem with the transport group. In the meantime, when possible further use of the laser speed equipment would be deployed.

090.00 Applications for Development

090.01 Clerk advised that just prior to the meeting the son of ABC Cllr J Lister had given him a letter and map. The letter was from Cllr J.L solicitors dated 14th June 2016, confirming that members of O&A parish had his permission to use the pathway across his land, starting on the road just before the sewerage works, down towards Beech Hill.

090.02 Planning application received from Blue Dial Farm, 2/2016/0657 to cover an "anaerobic digester." The clerk had circulated details to all council members by email, no one had objected so he had advised Allerdale planning department, no objections.

090.03 Planning app, HOU/2016/0033 situated at Ashleigh, Oughterside. Cllr J.C declared that as he is a near neighbour he would declare an interest and not be involved with the decision. Other Cllrs studied the plans and declared that there would be no objections.

091.00 Matters concerning District and County Councillors

091.01 CCC A.C was concerned that the public must get behind the save the local hospitals campaign. He offered to provide a list of fund raising organisations to the clerk and that he was happy to mediate if needs be about possible use of his funds. The chairman thanked Cllr A.C for his attendance and invited him to stay but he declined.

092.00 Community emergency plan.

092.01 Cllr J.C had circulated a copy of the plan he and Cllr M.G had prepared, prior to the meeting. Cllr J.C briefly explained the main details. The plan was proposed for adoption by Cllr P.L and seconded by Cllr L.P-M.

092.02 After much discussion, it was decided to promote the plan in the Dec' INSIDE Mag' and hold an open Saturday morning in Prospect village hall inviting interested villagers to attend. Then from those that attended create a working committee. The clerk handed over his rough notes on possible third parties to invite to be involved. Cllr M.G to create the 3 story boards.

093.00 Display of councillors' details. Website and newsletter.

093.01 For INSIDE it was decided to put a councillor's name, the area of residence and a phone number. The clerk would have his full contact details and a note would confirm that initial written or email contact should be through the clerk, established parish council protocol. The website would have similar information.

094.00 INSIDE content for end of November and distribution.

094.01 Cllr J.C to do an item on the new route for pylons to carry power from the new nuclear power station, also to do the community emergency plan item.

Introduction of the new parish council magazine to be done by Cllr P.M and member of the public to do item on Halloween party in village hall.

094.02 Distribution for Oughterside, Meadow Bank by Cllrs, J.C and M.G, Allerby, West Moor and Blue Dial, by Cllr L.P-M and Prospect and Osbourne Place by Cllr P.L and Cllr L.P-M.

095.00 Replacement councillor, vacancy in INSIDE.

095.01 Clerk reported that Cllr L. Berkeley had resigned due to work commitment so he circulated a copy of a page for the INSIDE mag which announced 3 potential parish councillor vacancies and inviting residents to apply.

095.02 Clerk circulated a two-page document covering the responsibilities of any potential councillor and that all candidates would be interviewed by a panel consisting of 3 councillors, clerk to minute the interviews, and the decision of the interviewing councillors would be final and presented to the next available parish council meeting.

096.00 Lease for Fleet Meadow.

096.01 Clerk had established that Mr M.W Rooke had for a number of years been renting Fleet Meadow from the parish council. He grazed sheep on the land and kept it as a wild flower meadow. The rent for the current financial year had been received and banked.

096.02 Before considering a more formal lease rather than the current verbal one the clerk to establish the basic requirements of such a lease and get a proper location plan of the field drawn up.

097.00 Village Hall liaison group.

097.01 This again had been discussed in the public participation centre. It was established that the village hall committee dealt only with the village hall building no other aspects of village property, so at the coming liaison meeting use of funds provided by Cllr A.C could only be within that building.

097.02 the meeting was to take place 22nd November at 6.30pm after the VHC main meeting. Cllrs L.P-M and P.L to attend.

098.00 Suggestions for use of Cllr Alan Clark's proposed funding

098.01 due to the time spent discussing the topic during public participation the chair deemed the item already dealt with.

098.00 Progress Report, Clerk.

098.01 Clerk had received the government's external auditors report and he read in full pages 3 and 4 covering the issues raised. He confirmed all new procedures were in place and that BDO had requested sight of the recent half yearly internally audited accounts, before writing their report. BDO happy that appropriate actions taken

098.02 BDO had submitted a bill for charges of £100 + VAT.

098.03 Councillor training as 079.00 had been completed.

098.04 The clerk had measured and drawn up a specification to cover the bus shelter that had been demolished at the Allerby Road End site. He had sent out 3 invitations to quote and received one back so far.

098.05 Council agreed that the clerk once, they had decided which quote to follow, should contact the driver of the vehicle to see if they wished to pay for the damage themselves rather than involve the insurance company. However, the quotation figure would have a £500 premium added to cover possible added costs, and be paid before work commences, any surplus money returned to the driver on completion of the job. If this not acceptable to the driver, then an insurance claim would be made.

098.06 Cllr J. Lister had confirmed, 080.03 refers, that he had built a pond to accommodate excess water in the field and it had an overflow.

098.07 Allerby play group had supplied a cheque for the defibrillator and that had cleared the O&A account so cheques sent inclusive of VAT to suppliers.

098.08 Clerk had attended OPARA meeting on Tuesday 2nd November
098.09 At VHC meeting on 2nd Nov' clerk was asked if O&A PC would provide couple of prizes for their Christmas Fayre Raffle. He asked the council to propose and second the donation which Cllr L.P-M proposed and Cllr P.L seconded and 3 prizes were handed over.

099.00 Councillors Reports.

There were no councillors' reports; all dealt with in the meeting agenda items.

100.00 Correspondence

100.01 Clerk had received parish council pack of documents concerning the route of the pylons to carry the power from the new nuclear power station and lines to be dismantled. On 16th November Cllr J.C and M.G to attend Calc briefing on the subject.

100.02 Invoice from Simone Morgan to cover half yearly audit charge, £30.

100.03 Calc invoice for Chairman's course £35.00

100.04 Workplace pensions. Form to be completed to confirm not applicable to O&A.

100.05 Request for donation from Great North Air Ambulance. Proposed £100 by Cllr L.P-M and seconded by Cllr M.G.

100.06 Allerdale BC precept application forms for submission by 20th Jan' 2017.

100.07 Village Hall Committee invoice for hall use by PC May to Oct' 2016 £60.00

101.00 Cheque Payments for approval.

Cheque No 000274 Simone Morgan half yearly audit £30.00

Cheque No 000275 Calc Chairman's training course £35.00

Cheque No 000276 Great North Air Ambulance £100.00 donation

Cheque No 000277 M Milner Salary £176.60 Exp' £102.72 Total £279.32

Cheque No 000278 HMRC Paye for clerk, £44.20.

Cheque No 000279 Prospect Village Hall Hire £60.00

All approved.

102.00 Date and time of next meeting, Tuesday 13th December 2016 at 7pm in Prospect Village Hall

Meeting closed 9.08pm

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Meeting changed to Thursday 15th December 2016. Appropriate 3 days' prior notice given. Possibility of inquorate on 13th December.