

## **OUGHTERSIDE AND ALLERBY PARISH COUNCIL**

### **The minutes of Oughterside and Allerby Parish Council Meeting held in Prospect Village Hall on Tuesday 12<sup>th</sup> November 2019.**

Meeting Opened: The chairman declared the meeting open at 7.00pm.

Present: Cllrs Mrs L Preston-Miller (chair), J Cowan, A Morris, Mrs L Wisher. Mrs D Volkaerts.

Allerdale Borough and Cumbria County Councillors:

Clerk: Mike Milner

Members of the public: 2

**550.00 Apologises for absence:** A Markley (ABC) Mrs P Lukeman. (O&A)

**551.00 Declaration of interests:** None.

**552.00 To read and approve the minutes of the last meeting held on Tuesday 8<sup>th</sup> October 2019.**

552.01. Resolved to approve the minutes as a true and accurate record.

At this point chair welcomed Lorna Wisher to the parish council, she had been co-opted last month. Clerk got her to sign her declaration of office acceptance and provided a copy of Good Councillors Guide.

**553.00 Public Participation Session. 15 minutes allowed. Clerk advised: -**

553.01 No information to report back from last meeting.

553.02 Member of the public enquired if the parish council could look at car parking at Prospect village hall. The clerk advised councillors and questioner that the parish council were only custodian trustees of the building and such matters were the responsibility of the village hall management committee as they were the managing trustees. No further discussion.

**554.00 Police Matters.**

554.01 Clerk read out material that he had obtained from the Cumbria Police website. That implied there had been a burglary and an act of violence in both Osbourne Place and also Greenbank Close. Neither incidents were known to Cllrs nor had there been any social media comment.

554.02 Cllrs concluded that there are only so many crime options perhaps, clerk advised that there is supposed to be a parish council police newsletter being issued. He would circulate as soon as received.

**555.00 Applications for Development.**

555.01 Clerk had circulated details of OUT/2019/0031 which is the application for the renewal of the outline planning permission (2/2014/0690) for 25 properties at Meadow Bank. Clerk advised that a proposed financial grant if the development proceeds would make funds available for Pond Green play area, he had requested that such funding transferrable to playing field opposite Oughterside school if Pond Green already refurbished.

**556.00 Matters concerning Borough and County Councillors.**

556.01 For second month none present to make a report.

**557.00 Receive and approve audited half yearly parish accounts**

557.01 Prior to the meeting the clerk had circulated copy of bank rec' plus various ledger accounts.

557.02 Clerk asked for questions, all happy with accounts. Clerk showed chair the auditor's signed bank rec sheet confirming having seen, checked and therefore signed off accounts.

557.03 Cllr A.M proposed acceptance of accounts, Cllr L. P-M seconded accounts resolved

**558.00 Consider current budget expenditure and budget for 20/21**

558.01 Clerk had again circulated the current budget up date plus what was proposed for 20/21. He advised that final decision on precept to be made at December meeting. He pointed out that although the current year showed a deficit of £5410 this was explained by the grants made by the parish council to the village hall repairs, plus the purchase of 5 parish seats and their installation. It should be remembered that when clerk joined the parish the council had been inquorate for 12 months, so council were currently making spending etc on a catch-up basis. The bank account had more than sufficient balance to accommodate the councils current spending policy.

558.02 Likewise the budget proposed for 20/21 although showing a deficit of £1806 this is expenditure that was earmarked from reserves. He had made an allowance for the £3k promised to the Pond Green play area fund raising group.

**559.00 Approve revised parish council Finance code**

559.01 All councillors had received a copy of the Finance Code electronically, 10 sheets to accommodate 19 pages. Clerk advised it is the annual confirmation that the council have considered their Financial procedures.

559.02 Cllr A.M proposed codes acceptance, Cllr J.C seconded that and the Finance Code was resolved as accepted.

**560.00 INSIDE Magazine.**

560.01 Kieron Sutton again ran through with the Cllrs the items to be included and it was agreed the INSIDE mag would be sent to the clerk 30<sup>th</sup> November for him to submit to Printpoint.

**561.00 Progress reports, clerk**

561.01 Clerk advised that the 5 seats had been delivered but the wet weather was causing the delay on installation.

561.02 Chair Cllr L. P-M advised that she had been made aware of the views of one local resident about the siting of a seat by the river and narrow bridge on former Pit Road. Cllrs all agreed that they had been asking for location suggestions since April, with no input. Therefore, they would retain the current locations, but if they were to purchase further seats the alternative location suggested would be considered.

561.03 Clerk was dealing with fly tipped material along road by River Ellen.

561.04 further to minute 546.01 clerk had been in contact with Plumbland parish about their electronic signs. He had received full details and circulated them to O&A Cllrs. Each sign was well in excess of £2.5k and Cllrs decided they were well above their budget limit. Project to remain open but not actively pursued at this time.

561.05 Clerk had been sent a photograph of a patch of tarmac down Greenbank Close. The tarmac was where a lamp post had stood, which had apparently been damaged by a vehicle and now lamp removed. Obviously now noticed by dark early evenings. Clerk to ask Allerdale why it has gone without consultation.

561.06 Openreach were preparing to make Allerby potentially a Fibre to the Property (FTTP) village. Clerk had confirmed the proposal with BT.

### **562.00 Councillors Reports.**

562.01 Cllr J.C had been to the Three Tier meeting for Allerdale and reported back Parish Assets not on all parish websites, that if parish councils checked all their gritting bins Highway's would top up as required, rather than do continual one-off drops. Allerdale are proposing to charge from 20/21 all parish councils a sum of £30 per lamp post for electricity. (Clerk to check as that could affect precept request) Cllr J.C had also attended the A596 group meeting chaired by Sue Hayman M.P, the rail line is to be upgraded to take more log deliveries as is Workington Port, but there will still be a need for log lorry deliveries from certain Forestry Commission sites.

562.02 Cllr A.M advised that there had been a well-supported craft fair in Prospect hall.

562.03 Cllr L. P-M had reported blocked drains in Allerby but still not cleared out.

### **563.00 Correspondence**

563.01 Email from St James church Hayton, detailing their Christmas service times and also asking if O&A would again consider their annual grant towards the graveyard maintenance costs. Cllrs resolved to make the annual £500 grant, clerk to organise.

563.02 Three tier and A596 agendas and reports circulated. Minute 562.01 refers

563.03 Invoice from Calc. For 3 Good Councillor Guides £12.00 in total.

563.04 Simone Morgan internal auditor had submitted invoice for 18/19 final year audit and recent 19/20 half yearly audit. £30 each, £60 total.

563.05 Letter of thanks from Great North Air Ambulance for £200 charity donation.

563.06 Calc AGM details, 9<sup>th</sup> November, meeting past.

563.07 Urgent road closure in Allerby received that afternoon, clerk had circulated to the three councillors who live in Allerby.

### **564.00 Payments for approval.**

Paid as minute 548.00, Marmax IntPay 84, 84A, 84B, £499.00 and 84C £123.00

IntPay 85 M Milner, Total £188.05, Salary£145.96 Exp £42.09.

IntPay 86 HMRC PAYE, £36.90

IntPay 87 St James Church, Hayton, £500.00 donation. Grave yard Maintenance

IntPay 88 Calc £12.00 Good Councillor Guides

IntPay 89 Simone Morgan, £60.00 Internal audit fees 2 x £30

All Approved.

### **565.00 Date and time of next meeting, Tuesday 10<sup>th</sup> Dec' 2019 at 7.00pm.**

Meeting closed at 8.04pm

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