

OUGHTERSIDE AND ALLERBY PARISH COUNCIL

The minutes of Oughterside and Allerby Parish Council Annual General Meeting held in Prospect Village Hall on Tuesday 14th May 2019 commencing at 7pm immediately followed by the May 2019 Parish Council meeting.

Meeting Opened: The chairman declared the meeting open at 7.00pm.

Present: Cllrs Mrs L Preston-Miller (chair), J Cowan, Mrs P Lukeman

Allerdale Borough and Cumbria County Councillors: Cllr T Markley (ABC)

Clerk: Mike Milner

Members of the public: 2

469.00 Apologies for absence: A Morris (O&A)

470.00 All councillors to sign their new acceptance of office declaration forms

470.01 All councillors duly signed acceptance of office forms and clerk countersigned.

471.00 To appoint a chairman for the coming year

471.01 Cllr J C nominated Cllr L P-M and Cllr P L seconded the nomination. Cllr L P-M accepted the nomination and duly signed the declaration of acceptance of office form which the clerk countersigned.

472.00 Declaration of interests: None. Cllr L P-M did initially advise interest in a planning matter, but clerk advised not the case as application already decided at Allerdale.

473.00 To read and approve the minutes of the last meeting held on Tuesday 9th April 2019.

473.01. Resolved to approve the minutes as a true and accurate record.

474.00 Public Participation Session. 15 minutes allowed. Clerk advised: -

474.01 As per minute 457.05 clerk had promptly emailed the Street Scene team and been advised that matter would be dealt with.

474.02 Minute 457.06 Highways contacted about the fallen temporary sign and pictured supplied. Sign has been stood back up and secured by sand bag.

474.03 minute 457.07 the stagnant water. Clerk had emailed United Utilities about the water. Their reply had indicated not their problem. Clerk and Cllr J C had spent time walking the road in the area, located the drainage ditch, heard running water, walked towards the stagnant water, located another flowing drainage ditch and then got back to the area of stagnant water. Investigation revealed the water was not stagnant, visible flow videoed by the clerk. Problem is the area is in need of ditch clearing out to stop the ponding effect.

474.04 Who was the land owner? Members of the public asked if the lengthsman could not clear out the ditch?

Cllr Tony Markley joins the meeting 7.15pm.

474.05 Clerk advised not really the Lengthsman's job, the land owners. Why should precept funding pay for a service that was the responsibility of others or covered by local resident's normal council tax contribution. The lengthsman is employed on a zero hours contract and the budgeted precept does not include a regular monthly figure for his employment.

474.06 Council advised that the residents association OPARA was to cease operation. Those who ran the association advised that there was lack of public support at events, but folk were very quick to criticise using social media.

474.07 Request for the parish council to contribute towards a new noticeboard for Prospect village hall. Clerk advised the council that he would have to advise them that the Prospect village hall had over the past couple of months received substantial funding to assist with the repair of the hall's kitchen floor and that he would advise councillors to not consider such a contribution. Cllrs agreed that no funding for that project.

474.08 An update on the Pond Green Playgroup funding project advised that it currently had raised over £2000 and there were more events planned for the rest of the summer months. They sort confirmation that the parish council's offer of £3000 was still available, which the chair confirmed.

475.00 Police Matters.

475.01 clerk advised that he had received no police report.

475.02 Member of public requested to say a few words about a resident in Osbourn Place and that there had been an ambulance and 4 police vehicles at the property. Could the council raise the issue with the police? Clerk to email the PCSO.

476.00 Matters concerning Borough and County Councillors

476.01 Newly elected councillor for ABC, Tony Markley made himself known to the meeting and councillors. Nothing of significance to report as ABC sorting out committees etc, however he had listened to the conversation about the play ground and said there was funding, matched funding, which he would assist with locating when a more accurate figure of funds available and costs were known.

Chair thanked him for attending, invited him to stay but he declined and left 7.24pm

477.00 Applications for Development.

477.01 There are no new applications, however clerk had confirmation that application FUL/2019/0098 by Miller Bros at Allerby to concrete a farmyard had been approved.

478.00 Receive and approve the parish accounts for the financial year 2018/19. Internal auditors report, Annual Governance Statement, Accounting Statement for the year all to be resolved. Bank reconciliation and variance report. Draft documents distributed at April meeting to all councillors.

478.01 Clerk advised that he would present the accounts in the necessary order and asked if there were any questions about the accounts before he proceeded. None.

478.02 Clerk explained the Certificate of Exemption AGAR 2018/19 Part 2, that neither income or expenditure exceeded the £25k limit for either figure. Council resolved that the RFO and chair sign the document.

478.03 Clerk presented the annual Internal Audit report, accepted by councillors, form was correctly signed by internal auditor indicating audited 18/10/2018 and 18/04/2019.

478.03 Clerk read out and explained the 8 questions on the Annual Governance Statement 2018/19. At each question he got the councillors approval to tick the yes box. At the end of the questions the councillors resolved that chairman and clerk sign the form.

478.04 Clerk presented the Accounting Statements 2018/19. He pointed out that all figures in the right-hand column were from the accounts duly audited by the internal auditor and circulated prior to the meeting. Councillors were happy that the document they had received a copy of was correct and resolved that the RFO and chairman signed the form. 478.05 Councillors had also received a copy of the bank reconciliation which the variance statement below it. Clerk confirmed he would complete the forms return them to the external auditor and put the copies as demanded by law into the village noticeboards and put on the parish website.

479.00 Prospect Village Hall up date

479.01 Cllr J C had attended a recent Prospect Village Hall committee meeting. There are various repairs that need to be attended to. Wall exterior fabric requires attention as does the roof. Ideally a new set of fire doors are required. There were also discussions about installing an internet supply too enable WiFi use in the hall for groups using the facility.

479.02 There had been talk of approaching a funding source ACRE, at the meeting it was implied that the VHC had to find 20% of the intended cost. However, Cllr J C had looked at the ACRE website and it is they who will provide 20% of the project cost, starting with a minimum contribution of £10k. Obviously ongoing situation.

480.00 Finance code review.

480.01 Clerk circulated a newly printed copy of the current parish council Finance Code. He requested that councillors consider readopting it for the current year

480.02 He confirmed that it was exactly as the one approved last year so councillors were more than happy to resolve to new code circulated.

481.00 Parish council vacancy.

481.00 Despite the article in the Easter INSIDE magazine there had been no interest from any resident to join the parish council by co-option. Item to be a regular agenda item and Cllrs would continue to ask qualified residents if they would like to come on the council.

482.00 Progress Report, clerk

482.01 Clerk advised that the INSIDE magazine for Easter had been printed and distributed.

482.02 He advised Cllrs that if they stayed with the A5 size format, the price next issue for 300 would increase from £165 to £175. He then handed around an A4 size, 4 page newsletter that he produces at other parish councils and for 300 as per the sample, full colour on all 4 pages the price would be £96. Councillors and members of the public looked at the quality and layout and agreed it was a very suitable alternative.

482.03 Clerk has to complete an online HSBC Customer Information Review before the 19th June, which he will do.

482.04 Clerk had received a further £200 rental fee from M Rooke, 462.01 refers

483.00 Councillors Reports.

483.01 Cllr P L had been asked if Allerdale or Highways could send the road sweeper around Allerby to tidy up the gutters and drains. Clerk to request.

483.02 Cllr J C had been to a meeting about the A595, chaired by Sue Hayman MP. He had been attending these meetings for the past few months, unfortunately when it was advertised in the press it failed to state it was an invited audience and numerous members of the public attended and raised many complaints about areas roads.

483.03 Cllr J C summed up the meeting as a lively affair. Criticism of Cumbria Highways Dept. for the delays on getting work completed on the damaged bridge on the A596 just north of Aspatria. However, it is due to an outstanding insurance claim and any repair would invalidate any insurance claim. Complaints about the road closure on the B5300 because of erosion to the sea defences at Dubmill Point. The reason for the meeting was the A595 and log lorries, but there is to be a feasibility study on that topic. Next meeting was arranged for September.

484.00 Correspondence

484.01 Invoices received from Tivoli, April and May, both for £412.52, but he would only pay £411.52 for the April payment to recover the £1 overpaid last year.

484.02 Received the annual parish insurance renewal direct from Zurich Insurance, it was for the agreed figure of £600.00.

484.03 Had invoice from Printpoint for Easter INSIDE, £165.00.

484.04 Received the bill from Walton Goodland for the services of surveyor/structural engineer in respect of the recent major kitchen floor and wall repairs. £950.00 plus VAT making a total of £1140. It covered the 8.75 hours for 3 site inspections on 14th, 27th and 29th March and providing guidance to the contractor.

485.00 Payments for approval.

IntPay 63 M Milner, Total £287.61, Salary£206.90 Exp £80.71.

IntPay 64 HMRC PAYE, £56.70

IntPay 65 Tivoli, £411.52 April grass maintenance.

IntPay 66 Tivoli, £412.52 May grass maintenance.

IntPay 67 Printpoint, £165.00, Easter INSIDE Magazine

IntPay 68A, 68B & 68C, Walton Goodland £142.00, £499.00, £499.00 Fees

IntPay 69A, 69B Zurich Insurance, £499.00, £101. Annual parish insurance.

Oughterside and Allerby have a self-imposed maximum internet payment limit of £500/day
All Approved

486.00 Date and time of next meeting, Tuesday 11th June 2019 at 7.00pm.

Meeting closed at 7.59pm