

OUGHTERSIDE AND ALLERBY PARISH COUNCIL

Minutes of the parish council meeting held on Tuesday 13th June 2017

Meeting Opened: The chairman declared the meeting open at 7.00pm.

Present: Cllrs P. Milton(chair), Mrs L Preston-Miller, Mrs L. Milton, Mrs P. Lukeman, J. Cowan

Allerdale District and Cumbria County Councillors: Cllr J. Lister (ABC), Cllr H Graham (CCC)

Clerk: Mike Milner

Apologises for absence: None

Members of the public: 4 present

182.00 Apologises for absence: None

183.00 Declaration of interests: None

184.00 To read and approve the minutes of the last meeting held on Tuesday 11th April.

184.01. The minutes were proposed for acceptance by Cllr P.M and seconded by Cllr J.C and unanimously accepted by the council. Chairman signed as a true record.

185.00 Public Participation Session. 15 minutes allowed. Clerk advised: -

185.01 minute 169.01 and minute 155.09 Highways ref W171435027, pot hole opposite 3 & 5 Moorside Cottages on A596, being dealt with by Central Trunks as main A road.

185.02 minute 169.02, property owner in attendance and provided 4 photographs taken 30th May showing driveway flooded from water of the carriageway. Clerk to contact Highways with photos and ask for action as their initial response had been no flooding problem.

185.03 minute 169.01 clerk still awaiting traffic survey report.

185.04 Clerk had visited Pit Lonning by Salterbeck Cottages Close and potholes have been filled in.

185.05 Tractor problem in lay-by close to Oughterside School, being parked with large ploughing equipment opposite the school, potential danger to children. Clerk had spoken to Cllr J.L (ABC) who was going to see the farmer concerned. Cllr J.L advised not yet done so but would with urgency.

185.06 At first public participation owner of property in Salterwath Close asked about ownership of 3 sycamore trees on the public footpath by the beck. It was thought there may have been a short-term preservation order at some stage. Property owner to continue with discussions with Allerdale and keep clerk advised.

185.07 concerns by residents about a sycamore tree growing through the railings on the playing field opposite the school. Clerk and Lengthsman to investigate, but clerk check that night, on way home.

185.08 Could clerk chase up dropped kerbs for Osbourne Place.

185.09 Below Osbourne Place after the cottages, weeds between the kerbstones and the pavement were growing and also the hedge at that point had weeds growing across the pathway restricting the width for pushchair and wheelchair users. Clerk to investigate.

185.10 The flag pole and bus stop flag at Temple House was again raised and would it be feasible to remove a brick from the bus shelter on the opposite side of the road, so residents sheltering from rain, could see the bus coming from Aspatria direction? Clerk to investigate.

185.11 A local resident was prepared to act as a speed gun operative, if trained up by the police, however the question was asked about which police area does Prospect come under, Maryport or Aspatria. Clerk to establish the truth.

186.00 Police Matters.

186.01 No police presence and Police website only showing incidents to March 2017.

187.00 Applications for Development. None

188.00 Matters concerning District and County Councillors

188.01 Both Cllr J.L (ABC) and Cllr H.G (CCC) advised nothing to report as both councils bedding down again after elections. Cllr J.L left the meeting to go and resolve the tractor parking problem. Cllr H.G was invited to stay and did so.

Cllr J.L left the meeting 7.30pm

189.00 Consider and approve a Financial Code.

189.01 The clerk had circulated prior to the meeting a 14-page Financial Code to govern all aspects of the parish council's monetary transactions and records. The clerk went through many aspects of the document with the councillors.

189.02 On page 2 at note 1.14 It was proposed by Cllr L.M and 2nd by Cllr J.C that it should read on the second line, "Approve any grant or a single commitment". Agreed unanimously.

189.03 Page 4 Note 4.1, proposed by Cllr L.M and 2nd Cllr J.C all the wording after, "The council for all items" should be deleted. Agreed unanimously.

189.04 page 4 last line on note 4.8, "For this purpose.....of the budget." delete the clerks quarterly accounts and budgets fully explained variances.

189.05 page 5 note 5.5 c) the figure £10,000 should be amended to £1000, proposed by Cllr J.C and 2nd by Cllr P.M, agreed unanimously.

189.06 page 6 note 6.3, proposed by Cllr P.M and 2nd Cllr J.C delete [or duly delegated committee] agreed unanimously.

189.07 Clerk then answered other questions raised, he proposed to change to HSBC at Workington and to implement the internet banking as detailed in the finance document. Cllr J.C proposed the approval and implementation of the document, 2nd by Cllr P.L and agreed unanimously.

190.00 INSIDE the June edition, content, printing and distribution.

190.01 Cllr L.M confirmed that all the content had been forwarded to the clerk who had produced the A5 12-page layout.

190.02 Cllr L.M was doing the final proof reading, and asked that the advert on the bottom of page 11 be properly invoiced. She proposed that the clerk raise an invoice for £25 which Cllr J.C 2nd and all agreed unanimously.

190.03 Cllr L.M advised that there was a local resident who was keen to take on the task of producing the INSIDE on a voluntary basis and proposed that the PC accept the offer, which was 2nd by Cllr J.C and agreed unanimously. Distribution would be done by Cllr J.C doing Prospect. Oughterside from the school down to Manor House by Cllrs P & L M and Allerby and Blue Dial by Cllrs L P-M & P.L. 400 copies to be ordered and 50 for the medical centre and 20 for Grow-West in Allerby.

191.00 Progress Report, Clerk.

191.01 minute 177.02 he had received no further comments from CCC Country Access Team about the Allerby footpath problem

191.02 minute 177.05 monies received from Mr M Rooke had been banked day after receipt.

191.02 conforming with government legislation the document about account availability for inspection was now in 3 noticeboards and ran from 14th June until 25th July at clerk's timing.

191.03 Clerk had attended the Prospect Village Hall committee meeting on 23rd May, and after discussions with the VHC treasurer revisited the wording of VAT 749 and agreed that the parish council could not recover the VAT on the heating installation. The chairman at the meeting had also advised that although Cllr L.M had requested contract, costings and timescales, minute 176.04 refers, these were village hall management committee decisions.

191.04 Clerk had agreed at the meeting with VHC that parish council would provide the services of the lengthsman at no charge to the village hall and the clerk would buy all the necessary paint, screws, raw plugs and brackets etc, as a private individual and the VHC would reimburse him directly. Clerk had since that meeting visited the boiler room with the lengthsman, agreed a work schedule and materials list and emailed the village hall chair with all the details and requirements for the chimney removal.

191.05 Clerk still investigating illuminated speed warning signs for Prospect but was waiting for the traffic survey before putting forward options.

191.06 Clerk to ask Highways if it is OK to paint the Allerby sign post pole.

191.07 Clerk not available for September meeting so council agreed to meet August 8th.

191.08 Clerk reminded Cllr L.M that there would be an INSIDE due late September and also one before Christmas for distribution.

191.09 All councillors told clerk that they were happy to continue to receive agenda's and draft minute's electronically with the exception of Cllr J.C who would like minutes as a hard copy.

Cllr H.G (CCC) advised he was leaving and that Cllr J.L had visited the farmer when he left the meeting and the tractor in lay-by problem was resolved, but could the sycamore tree by the cottage alongside the school playing field be trimmed. He left at 8.00pm.

192.00 Councillors Reports.

192.01 Cllr J.C advised the council that he did not consider it was worth renewing the Parish Online mapping subscription and that he would resolve the village emergency plan, when Rev Nicola Reynolds returns from holiday.

193.00 Correspondence

193.01 Community Links acknowledged the cheque for £600 for parish insurance and had sent certificate of employer’s liability, plus policy schedule.

193.02 BDO the external government auditor had raised 4 further audit points, which had been replied to.

193.03 ISS the grass cutting contractor had submitted May Invoice for £381.11

193.04 Prospect Village hall had submitted invoice for hall hire for 6 months, Nov to May excluding January.

194.00 Cheque Payments for approval.

Cheque No 000303, ISS Facility Services, parish grass cutting, £381.11

Cheque No 000304, M Milner Salary £323.95, Exp’ £62.85 Total £386.80

Cheque No 000305, HMRC PAYE £50.20

Cheque No 000306, Prospect Village Hall Hire charges, £60.00

All approved.

195.00 Date and time of next meeting, Tuesday 11th July 2017, 7pm at Prospect Village Hall.

Meeting closed 8.21pm