

**MINUTES OF OUGHTERSIDE AND ALLERBY PARISH COUNCIL MEETING  
HELD ON TUESDAY 12<sup>TH</sup> JULY 2016 AT 7PM IN PROSPECT VILLAGE HALL**

**Present**

**O&A Parish Councillors**

Mr P Milton (Chairman)  
Mrs L Preston-Miller (Vice Chairman)  
Mr M Gannon  
Mrs L Milton  
Mrs E Berkeley  
Mr J Cowan.

**Parish Clerk**

Mr M Milner

**Allerdale Borough Councillor**

Mr J Lister ABC

**Cumbria County Councillor**

Mr Alan Clark CCC

**Apologises**

Mrs P Lukeman O&A PC

**Members of the Public**

4 members of the public present

**Meeting Opened:**

The chairman declared the meeting open at 7pm.

**041.00 Apologises**

Duly noted as above

**042.00. Declaration of interests**

None were declared.

**043.00 To approve and accept the minutes of the last meeting held on  
Tuesday 10<sup>th</sup> May, as a true record.**

043.01. The minutes were proposed for acceptance by Cllr L.P-M and seconded by Cllr L.M and unanimously accepted by the council. Chairman signed as a true record.

**044.00 Public Participation Session. 15 minutes allowed.**

044.01 The clerk went through a list of 11 items that had been raised at the last meeting. Repair of playground equipment, grass cutting, pavement cleaning, bridge maintenance, village hall insurance, street lighting, poisoned trees, fly tipping and a missing bus stop flag. The public present thanked him for his efforts.

044.02 The playground repair would be discussed in correspondence, but the equipment was now suitably taped off and has danger signs on it.

044.03 With reference to the Skiddaw View grassed area the owner had approached Highways Cumbria about leasing the land and then cutting the grass herself. She had been refused that option. Clerk requested a copy of the correspondence.

044.04 The sign post which had been turned around, has again been blown back and clerk to investigate the pole being replaced, as that is the problem.

044.05 Clerk advised that the poisoned trees are located in the parish field, opposite the school and are just inside the entrance gate to the left a couple of metres from the railings. Clerk to photograph and investigate further.

**045.00 Police Matters.**

045.01 Clerk had received a police report which he read out. Normal PCSO is off work for a few months due to a major injury sustained in her own time.

045.02 Cllr L.P-M raised the problem of the abuse of the double yellow lines on A596 by the Miners Arms cross roads, especially at week-ends which was making it difficult for motorists to negotiate the crossing. Clerk to write to police.

**046.00 Applications for Development**

None

**047.00 Matters concerning District and County Councillors**

047.01 Chairman welcomed CCC Alan Clark to the meeting, who advised that he had had health problems, but he was now firing on all cylinders.

047.02 CCC A.C said it was nice to see O&A PC back up and running, quorate and with direction. He advised that from his Members Fund he would like to contribute £2000 or £2500 if needs be to a village project. He had in mind something that could be for OAPs, or school kids or a village scheme. He would be interested to listen to alternative options, that he would supply the clerk with the contact details of the lady who controls the funds and if need be it could be split across a couple of schemes.

047.03 AD Cllr J.L advised that he had nothing of significance to report from Allerdale.

The chairman thanked both Cllrs for attending and advised they were free to leave, AD Cllr J.L left, 7.22pm but CC Cllr A.C chose to stay.

**048.00 Presentation and approval of audited parish accounts for year April 2015 to March 2016.**

048.01 prior to the meeting the clerk had circulated all the parish councillors with a bank reconciliation for the year, expenditure cashbook ledger, receipts cashbook ledger, a copy of the revised asset register as at 31<sup>st</sup> March 2016, plus a copy of page 3 of the audit form that is returned to the government external auditors.

048.02 Clerk asked if any councillor had questions about the accounts documents in their possession. Cllr L.M asked about the values on the asset register as the village hall is shown as £100k. Clerk explained that unlike business accounts parish accounts just start with a value and it stays there and there is no such thing as depreciation. It was agreed that a project would be to locate all the seats and bus shelters plus perhaps look at property values, but not for discussion at this stage.

048.03 Clerk then explained the internal auditor’s report and her qualification statement, plus then the qualification statement that he and the chair would sign when asking the council to approve the accounts. All points were duly noted.

048.04 The asset register values were proposed by Cllr L.P-M and seconded by Cllr G.M and approved by all.

048.05 Cllr L.M proposed that the governance statement and the clerk and chairs note on that be accepted, Cllr J.C seconded and that was approved by all.

048.06 Cllr G.M proposed acceptance of the accounting statement and Cllr L.P-M seconded it and all councillors approved. The documents were signed.

048.07 The chairman and all councillors thanked the clerk for work he had done in producing accounts that could be presented and approved.

**049.00 Environmental Report**

049.01. Cllrs J.C and G.M had both attended the Calc/Allerdale B.C 3 Tier meeting held at Bothel village hall on 30<sup>th</sup> June. They had prepared a very comprehensive report which had been circulated prior to the meeting and Cllr J.C went through the 3 main topics, West Coast Travel Plan, Health and Well-being and finally Resilience Planning. The last topic was acknowledged to be something that O&A ought to consider more fully with other organisations, so in an emergency O&A would be ready to follow predefined actions.

049.02 Both the councillors had also been to Braithwaite Village hall on 29<sup>th</sup> June, to see a presentation of how and what that community had done after the devastation of last December’s floods. Again they had produced an excellent report and had spent time comparing the relevance of Braithwaite’s problems and findings to O&A.

049.03 It was agreed that both councillors should continue to attend these outside meetings, to nurture contacts and as O&A developed its own strategy then officials from the emergency services and central community teams would be invited to make presentations to O&A.

049.04 Clerk to write to OPARA about involvement in the community plan. Chairman thanked both for their comprehensive reports.

**050.00 A Further bench on Allerby Village Green.**

050.01 Clerk advised that minute 037.02 from June requested that this item be created for this meeting and then he read out the request received from Jacqueline Mounsey on behalf of the Allerby Play Park Committee for a further bench at the bottom of the play park near the roundabout. Its placement requires parish council approval as it owns the land.

050.02 It was pointed out that there is already one bench plus a picnic table on the green. The village green was for a play area, not seating.

050.03 After a short discussion clerk requested to contact J.M and ask for a plan showing the proposed new seats precise location, what style of seat it will be, the material or materials it will be constructed from and also any potential ongoing maintenance costs.

**051.00 Progress Report, Clerk.**

051.01 website is ready to launch but clerk could do with some decent village pictures if anyone has any. Otherwise clerk to photograph village and create his own portfolio. Cllr P.M has photos which he will pass on.

051.02 minute 034.03 clerk had signed up and registered O&A for Parish Online software. Cllr J.C has login and password. He is prepared to share that with other Cllrs provided they don't change his work.

051.03 minute 035.06 clerk still dealing with Lengthsman's contract and Cllr M.G would be involved with the job description aspect as to work O&A are expecting the Lengthsman to do.

051.04 minute 035.08 VAT office have approved clerks claim from May 2013, but refused to allow a claim prior to that date as out of time limit.

051.05 Clerk wanted it correctly minuted that on 3<sup>rd</sup> June 2016 he and chairman had signed his contract of employment with the hourly rate of pay agreed at £9.20.

051.06 Clerk requested permission to look at an alternative banking facility other than Cumberland Building Society. Unanimously agreed.

**052.00 Councillors Reports.**

052.01 the previous agenda items had covered all O&A councillors reports.

**053.00 Correspondence**

053.01 Clerk advised that he had a quote from Playdale concerning the Mini Suspension Bridge Walkway that required repair. He had taped up the equipment and put up danger signs. To just supply the replacement equipment and O&A to install, £347.92 plus VAT, but if Playdale supplied and fitted than the price was £562.92 plus VAT. Cllr L.M was concerned of the insurance aspect if O&A fitted and recommended supply and fit.

053.01 continued After discussion it was decided that the council should look at the topic of play areas, their equipment, location and drainage as a bigger project with other village bodies, so no decision was taken about replacing the equipment.

053.02 Allerdale BC had invited O&A councillors to Code of Conduct Training 13<sup>th</sup> September at 4pm. Clerk written and advised it clashed with normal monthly meeting and requested O&A be kept in mind for any such future meeting.

053.03 Cheque 000234 has been cleared by bank for £444.00, clerk has not authorised that cheque it is from previous clerk's time and so he has requested a copy of the cheque to establish payee and for what service to O&A.

053.04 ENW have supplied Wayleave rental details and changed contact details.

053.05 Use of noticeboards by commercial businesses. Clerk asked for clarification of the councils views on firms and individuals advertising their services in the 3 village noticeboards. It was agreed by 5 to 1 that the noticeboards should be for parish council notices first then charitable events. Any promotion of an event which produced a profit for an individual or a company would not be allowed.

053.06 Allerdale Borough Council have a new phone number which starts 13<sup>th</sup> July.

030 3 123 1702. Clerk to display flyers in noticeboards.

#### **054.00 Cheque Payments for approval.**

Cheque No 000257 ISS Facilities. Grass cutting 3 months, £1110.03

Cheque No 000258 Parish Online Mapping service software £57.60

Cheque No 000259 M Milner 3 months' salary April to July £839.20

Cheque No 000260 M Milner Expenses & mileage April to July £227.55

Cheque No 000261 Post Office to pay HMRC PAYE for clerk £209.60

All approved.

#### **055.00 Date and time of next meeting, Tuesday 13<sup>th</sup> September 2016 at 7pm in Prospect Village Hall**

Meeting closed 9.05pm