

**MINUTES OF OUGHTERSIDE AND ALLERBY PARISH COUNCIL MEETING  
HELD ON TUESDAY 11<sup>TH</sup> OCT' 2016 AT 7PM IN PROSPECT VILLAGE HALL**

**Present**

**O&A Parish Councillors**

Mr P Milton (Chairman)  
Mrs L Preston-Miller (Vice Chairman)  
Mrs L Milton  
Mr M Gannon  
Mr J Cowan.

**Parish Clerk**

Mr M Milner

**Allerdale Borough Councillor**

Mr J Lister ABC

**Cumbria County Councillor**

Mr Alan Clark CCC

**Apologises**

Mrs E Berkeley  
Mrs P Lukeman

**Members of the Public**

7 members of the public present

**Meeting Opened:**

The chairman declared the meeting open at 7pm.

**069.00 Apologises**

Duly noted as above

**070.00 Declaration of interests**

None were declared.

**071.00 To approve and accept the minutes of the last meeting held on  
Tuesday 13<sup>th</sup> September, as a true record.**

071.01. The minutes were proposed for acceptance by Cllr L.M and seconded by Cllr L P-M and unanimously accepted by the council. Chairman signed as a true record.

**072.00 Public Participation Session. 15 minutes allowed.**

072.01 The clerk advised that there were no outstanding issues from last month's public session.

072.02 There was comment made about Osbourne Place and that wheelchair users could exit the footpath above the junction via dropped kerbs towards the A596, but if travelling towards the school there was no immediate dropped kerb so wheelchair and mobility scooter users had to use the main road for quite some distance.

072.03 Street lighting between Skiddaw View and the village school have in the past been removed from the wooden poles and never replaced. The pavement in that area is uneven and what lighting that there is; appears not to be working.

072.04 There were members of the village hall management committee present and they provided the clerk with the accounts for year end 2014/15 for the hall. They also promised to provide a copy of the revised 2009 hall constitution. The village hall insurance was raised and the clerk advised that as the PC were the trustees of the hall he was proposing that the council accept it as an annual part of their precept income to pay 50% of the annual charge, leaving it as a grant and making the hall apply each year was inappropriate. Greater discussion about the village hall later on in the evening's agenda.

At the chairman's discretion he moved item 7 on the agenda to the next item.

**073.00 Matters concerning District and County Councillors**

073.01 Cllr A.C CCC, again stressed his desire to provide funds for a community project as per minute 047.02. The clerk advised that he had been in contact with the appropriate individual at CCC and read out email correspondence on the matter. Cllr P.M again thanked him for his offer and that the PC were actively looking for appropriate project(s) and were aware of the time constraints.

073.02 Cllr J.L ABC advised that the new leisure centre in Workington now open for residents to use, was being well patronised. Data was being collected to establish from what areas the patrons were coming from.

073.03 ABC half yearly budget was running slightly ahead of forecast but it would be by the end of the year within budget.

There being no other business both were invited to remain by the chair, but they declined and left the meeting at 7.25pm.

Chairman resumed at agenda item 5.

**074.00 Police Matters.**

074.01, no police representative in attendance, but a police report had been received and the 1 item was read out to the PC. Clerk advised that their normal police representative had now returned from illness.

### **075.00 Applications for Development**

075.01 No application, however 2 decisions, 2/2016/0512, Hetherington, Old Hall, Oughterside "full plans approved" and 2/2014/0690, Lister, residential development, Meadow Bank, Oughterside, "outline application approved."

075.02 John Mounsey, Prospect Farm has applied for a tree felling licence in the area of Open Cast Wood, for thinning of existing wood for growth of healthy trees.

### **076.00 Receive half yearly parish accounts. Discuss budget outline for 2017/18 and consider current year's budget target.**

076.01 Prior to the meeting the clerk had circulated copies of all the accounts documents and budget analysis to enable councillors to consider the details. The accounts had been independently audited for the half year and signed off as correct.

076.02 The council raised no queries and Cllr M.G proposed that the accounts be accepted and the clerk thanked for his much appreciated comprehensive presentation, all now fully understood O&A's financial position. Cllr L.M seconded the proposal and accounts were approved.

076.02 The current year's budget for 2016/17 was considered and the proposed budget for 2017/18. This year was within the budget proposed in May 2016 and that for 2017/18 was accepted in principal. Cllr P.M asked why no grants were shown, referring too possible monies from CCC members fund. Nothing can be shown until officially confirmed, so no figure in the income column.

### **077.00 Cooperation between Parish Council and Prospect Village Hall Committee.**

077.01 Clerk had been provided with the past 3 years' village hall account's. He circulated the comparison sheet between 2014/15-year end and 2015/16-year end. The account show that the hall is becoming dependent on income from grants and donations not income generated from the hall's use.

077.02 Councillors agreed that as trustees of the building they ought to be more involved and help the village hall committee. It was agreed that the parish council would provide a couple of delegates to attend the next village hall meeting on Tuesday 1<sup>st</sup> November at which meeting a liaison committee should be formed for the cooperation of the PC and hall management committee to establish ways of improving the use and appearance of the building. Involvement of the community was imperative.

### **078.00 Parish Council Newsletter for December 2016.**

078.01 Examples of recent quarterly parish council magazines produced at the clerk's other parish were circulated. An A5 sized booklet with a card quality outer cover in colour with topics of current local interest, historical items and future events had enabled the parish council to reach their targeted audience of local residents and created feedback and parish improvements.

078.02 O&A had in the past produced a parish magazine and the print number had been 400 copies, with distribution to Oughterside, Prospect, Allerby and Blue Dial. It was agreed that the first copy would be available for distribution in early December and that Cllr L.M would edit the project and the clerk would layout the pages for the printers. Tahoma 12 was the font style and size to be used.

### **079.00 Councillor training details for 26<sup>th</sup> October 2016**

079.01 All councillors with the exception of M.G will be attending the "Good Councillor" training session organised by the Cumbria Association of Local Councils.

079.02 Cllr P.M to attend CALC Organised Chairman's training session on 13<sup>th</sup> October at Penrith.

### **080.00 Progress Report, Clerk.**

080.01 Bus shelter at Allerby Road End has been demolished by motor vehicle. Clerk has driver's details and insurance details. O&A have 3 years to make claim. O&A decided to get 3 quotes from local builders to clear the site and reinstate a shelter of a breeze block structure similar to that demolished. Clerk to contact builders and get quotes.

080.02 Clerk been in touch with the individual who deals with CCC funding applications, minute 065.05 refers. Discussed in 073.01 earlier.

080.03 Clerk and Cllr P.M, minute 061.03 refers, had revisited bank area above New Faulds Homes and Salterwath Close. Clerk again to ask Highway Dept.'s Andrew Harrison to investigate the area.

080.04 Minute 064.01, Jacqueline Mounsey advised Allerby Green Play Area group have bought two plastic child friendly planters which will be placed by the seat and old timber planter removed.

080.05 Allerby Play Area Group are buying a defibrillator and box, they will supply invoices and cheques to cover the purchase, but O&A PC to make the payments and reclaim the VAT. Cheques to be approved later in meeting.

080.06 minutes 064.02 & 064.05 refer, paint and equipment to complete repainting of phone box and goal posts at Allerby purchased. Lengthsman to carry out the task.

080.07 065.01 refers, clerk still awaiting suggestions from Bus Infrastructure Officer.

### **081.00 Councillors Reports.**

081.01 Cllr J.C had circulated a detailed report on his Three Tiers meeting. Main point was that ward boundaries are to change has Allerdale reduces councillor numbers. Reduce to 48 in total. Advised O&A to watch to see which wards it is moved into and who local parishes could be. Ensure appropriate grouping.

081.02 Cllrs J.C and M.G also had meeting with Sally Scales, Cumbria Community Officer to discuss O&A's Community Emergency Plan agenda. They would report in greater detail later.

### **082.00 Correspondence**

082.01 Clerk read out correspondence from Linda Snowdon, advising that she and Gladys Hunter would be standing down from Prospect OAP's Club so they were withdrawing their funding application.

082.02 Concerns raised by Linda Snowdon about drains at the foot of the hill by Meadow Bank and also along the school road and at the hill below Bank End.

082.03 Clerk read from government document about rules and regulations that apply in respect of 2005 Gambling Act. Clerk advised Village Hall Grand Draw tickets were correctly printed in accordance with the law.

082.04 Clerk had received letter and posters about Local Government Boundary Commission changes. Posters would be put in village notice boards.

### **083.00 Cheque Payments for approval.**

Cheque No 000266 ISS Services, grass cutting contract, £370.01 final payment

Cheque No 000267 Simone Morgan, end of year audit charge £50

Cheque No 000268 M Milner salary & Exp', £176.60 & £166.98 total £343.58

Cheque No 000269 HMRC PAYE £299.80 includes cancelled cheques 261 & 265

Cheque No 000270 S P Services Defibrillator, £1030.80

Cheque No 000271 cancelled incorrect amount advised

Cheque No 000272 Green Urban defibrillator box, £894.00

Cheques 270 and 271 to be posted once Allerby Green Play Group supply cheque to cover cost minus VAT and that cheque has cleared O&A a/c

All approved.

### **084.00 Date and time of next meeting, Tuesday 8<sup>th</sup> November 2016 at 7pm in Prospect Village Hall**

Meeting closed 8.52pm