

**MINUTES OF OUGHTERSIDE AND ALLERBY PARISH COUNCIL MEETING  
HELD ON TUESDAY 9<sup>TH</sup> MAY 2017 AT 7.20PM IN PROSPECT VILLAGE HALL**

**Present**

**O&A Parish Councillors**

Mrs L Preston-Miller (acting chairman)  
Mrs P Lukeman  
Mrs L Milton  
Mr J Cowan.

**Parish Clerk**

Mr M Milner

**Allerdale Borough Councillor**

Mr J Lister ABC

**Cumbria County Councillor**

Hugo Martin CCC

**Members of the Public**

2 members of the public present  
Bob Scott. O&A Lengthsman

**Meeting Opened:**

The chairman declared the meeting open at 7.20pm.

**166.00 Apologises**

Mr P Milton (chairman)

**167.00 Declaration of interests**

None

**168.00 To approve and accept the minutes of the last meeting held on  
Tuesday 11<sup>th</sup> April, as a true record.**

168.01. The minutes were proposed for acceptance by Cllr L P-M and seconded by  
Cllr L.M and unanimously accepted by the council. Chairman signed as a true record.

### **169.00 Public Participation Session. 15 minutes allowed.**

169.01 The clerk had 2 outstanding items, minute 155.05 concerning the traffic survey, Highways have advised that O&A are on the list but it could be a few weeks yet. Minute 155.09 Highways ref W171435027, pot hole opposite 3/5 Moorside is still being assessed.

169.02 The problems with driveway at Greenway are still under review and clerk to chase again and advise property owner of the job number.

169.03 Clerk, asked about the flag Pole and bus stop flag at Temple Bank, he was unable to give a time for its replacement.

169.04 Was there to be a seat in the replacement bus shelter at Allerby Road End? Clerk advised that the insurers replaced like for like and the bus stop knocked down did not have a seat, so insurers would not pay for one.

### **170.00 Police Matters.**

170.01 PCSO Emma Light was present with her colleague Nicola McMim and Emma advised nothing to report for O&A. Farm equipment had been stolen in other areas, so farmers should be alert.

170.02 Tree chopping, complaints and enquiries about concerns on trees being lopped, should be directed to Allerdale BC or the parish council, not the police.

170.03 Cllr L.M raised the question of signs that flash to advise approaching traffic of their speed and the current speed limit. Recent trips around Scotland had shown that villages have numerous types of equipment to attempt to get the message across to motorists. Even scarecrows wearing hi-visibility police style jackets.

170.04 Emma advised that until the highways department had carried out their traffic survey, nothing along those lines could be considered. She pointed out that the small, supposedly portable units, that one sees about, are very heavy and come with a health and safety warning to the users and the batteries not only need constant charging, they are liable to be stolen.

170.05 O&A Cllrs agreed that the clerk should investigate what electronic options are available in anticipation of the traffic survey confirming that there is a speeding problem.

### **171.00 Applications for Development**

None

### **172.00 Matters concerning District and County Councillors**

172.01 Clerk advised that former county councillor Cllr Alan Clark had lost his seat at the recent local elections he has been replaced by Cllr Hugo Graham, who had been in touch with the clerk and hoped to attend the latter part of the meeting.

172.02 Cllr J.L had nothing to report from ABC that concerned O&A parish.

Cllr L P-M thanked Cllr J.L for attending and said he was free to depart or he could stay. He chose to remain.

### **173.00 Approve Asset Register valuation of Parish Assets at 31/3/2017**

173.01. Clerk had circulated all Cllrs with the revised asset register prior to the meeting. Cllr L.M proposed that the register be accepted, Cllr L P-M seconded the proposal and it was passed unanimously.

### **174.00 Receive and approve the Oughterside and Allerby Parish Council Accounts for the year end 31<sup>st</sup> March 2017.**

174.01 Prior to the meeting the clerk had provided all Cllrs with a copy of the relevant accounts documents for their consideration.

174.02 The accounts had been internally audited and the auditor has signed the BDO accounts statement sheet, page 5, confirming acceptance that all internal control objectives had been followed over the year and the accounts were correct.

174.03 Clerk went through the annual governance statement with the Cllrs, before asking that the parish council accept that they had complied with all 9 statements. Cllr L.M proposed and Cllr L P-M seconded the acceptance of the statement and it be duly signed by the Chair and clerk, all unanimously agreed and page 2 was signed.

174.04 Clerk then went through the accounts sheets circulated along with the figures entered on Section 2, page 3, of the annual accounting statement for submission to BDO, plus he read out his variance report to account for the differences were a report is requested.

174.05 Cllr L.M proposed the acceptance of the accounts and the signing of the accounting statement, which was seconded by Cllr J.C and unanimously approved by all Cllrs. Chair and clerk signed the appropriate page.

174.06 Clerk would complete all the appropriate paperwork, make it available on the website and display it in the village noticeboards.

174.07 Cllr L.M asked the clerk, just for her records, if he could supply her with 3 bank statements. Clerk confirmed he would send them via email that evening.

### **175.00 Parish Insurance Cover**

175.01 Following minute 163.05 clerk had confirmed with Lincs Community Insurance that O&A would renew based on a 5-year contract and clerk read his email to the company advising that fact, but could the renewal be reduced to a flat £600. He read the reply and £600 had been approved the schedule would be amended accordingly.

7.53pm. CCC Hugo Graham joined the meeting

### **176.00 Lengthsman's projects for current year**

176.01 Clerk introduced Bob Scott to the meeting. Bob is the lengthsman for the parish council. Bob provided a potted employment history for the meeting and clerk confirmed that he had already completed projects around the parish.

176.02 There followed discussions and thoughts about what Bob could do on a regular basis and other jobs on an ad hoc as required basis. The clerk said he would certainly be available for the village hall refurbishment project, but he would be employed and paid by the parish council. Question was asked of Bob that in the revamped boiler house could he possibly put up a substantial kitchen work surface type shelf, so the bowls club would have place to safely store their bowls. The response was positive.

176.03 Cllr L P-M asked if Bob could paint the old black and white sign post pole in Allerby. Cllr J.L ABC passed the comment that the poles belonged to Highways department and it was their responsibility to refurbish them. It was their practice to remove, shot blast, repaint and then replace the poles.

176.04 Cllr L.M asked the clerk if he knew the timescale for the village hall heating project, to which he confirmed he did not know the precise details as the matter was being dealt with by Alan Morris the village hall committee chairman. Cllr L.M said that as trustees of the building the parish council should have sight of the costings and timings for the project and also sight of the contracts entered into by the VHC, for the heating system and the LPG gas installation. Clerk would contact Alan Morris and also attend the next VHC on 23<sup>rd</sup> May.

#### **177.00 Progress Report, Clerk.**

177.01 Clerk reported that as he had advised earlier in the meeting, 172.01 refers, Alan Clark had lost his council seat, but clerk had contacted Helen Bishop about the £2k promised by Alan from his member's fund earlier in the year. Clerk assured the money was ring fenced and he was making appropriate arrangements to have the funds transferred to O&A's bank.

177.02 There was a dispute over foot path No 246012 where it crosses Allerby Farm frontage. Clerk has a written complaint from Allerby residents and he passed the matter on to Cumbria CC Countryside Access team who would follow up on the matter.

177.03 Cllr J.C had reported Oughterside street light No 7 out and clerk had advised Highways who had resolved the issue.

177.04 Clerk Cllr L.M how the June edition of INSIDE was progressing and did she need any input from Cllrs?

177.05 minute 161.02 refers, Michael Rooke had paid for a further 12 months use of Fleets Meadow, aka Picnic Field, clerk to bank the money next day.

#### **178.00 Councillors Reports.**

178.01 Cllr J.C reported that he had written to the Rev Nicola Reynolds last week about formulating a parish emergency plan, he had not written earlier as he was aware of her work load over Easter.

178.02, Cllr L. P-M raised the subject of the missing covers on manholes in Allerby on the area by the bench and pump. Clerk to contact Highways. Clerk would also pursue her comments about speeding vehicles in lanes around Allerby.

### **179.00 Correspondence**

179.02 Notification of subscription for 2017/18 from CALC, £180.54 which the clerk would be requesting payment of.

179.02. Clerk had circulated all Cllrs with a 7-page document concerning Purdah at election time.

179.03 Invoice received from ISS for first cut of parish grassed areas. £381.11.

179.04 Clerk had received a lengthy letter from Aspatria Town Council concerning the traffic on A596, especially log wagons and also health issues from vehicle exhaust fumes. Cllr J.C reported seeing 8 log wagons running virtually in convey, which they are not supposed to do, only a couple of weeks ago.

179.05 Clerk to email Aspatria TC and advise of its traffic survey and sharing those details when it has been carried out.

### **180.00 Cheque Payments for approval.**

Cheque No 000298, Community Lincs Insurance, parish insurance, £600.00

Cheque No 000299, ISS Facility Services, parish grass cutting, £381.11

Cheque No 000300, CALC subscription, £180.54p

Cheque No 000301, M Milner Salary £223.50, Exp' £55.10 Total £278.60

Cheque No 000302, HMRC PAYE £25.20

All approved.

### **181.00 Date and time of next meeting, Tuesday 9<sup>th</sup> May 2017, 7pm at Prospect Village Hall.**

Meeting closed 8.25pm